

**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 28th DAY OF JANUARY, 2025**

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**BE IT REMEMBERED** that at 9:00 a.m. on the 28th of January 2025, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag:

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

**DECLARE A QUORUM PRESENT:**

Present and Voting:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Austin Koos,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4

**ANNOUNCEMENTS:**

**PUBLIC COMMENTS - AGENDA ITEMS ONLY**

**Call to Order by the County Judge, Chad Sims, at 9:03a.m.**

**ITEM A.**

**AUDITOR:**

**EXHIBIT**

**FEB 11 2025**



**APPROVED** /cg

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the line item transfer. **No Line items for approvals.**

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-14

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$492,300.34. Exhibit A-2

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-15

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payroll for January 17, 2025. Exhibit A-3

**ITEM B.**

**ROAD AND BRIDGE DEPARTMENT:**

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-16

**ITEM #1.**

**IT IS ORDERED** by the Commissioners’ Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None

RANGE/STEP CHANGES: None

RESIGNATIONS: None

TERMINATIONS: None

RETIREMENTS: None

TRANSFER: None

Full Time Employees (53)	48 (Includes the Road Administrator)
F/T Vacancies:	5
Part Time Employees (4)	4
Part Time Vacancy:	0
Temporary (6)	0
Temp. Vacancies:	6

**ITEM #2.**

**IT IS ORDERED** by the Commissioners’ Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follow. No applications for approval.

**ITEM C.**

**SHERIFF:**

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Motioned by Comm. Ebarb  
 Seconded by Comm. Koos  
 All members voting in favor  
 Motion carried unanimously (5-0)  
 Order #2025-17

**ITEM #1**

**IT IS ORDERED** by the Commissioners’ Court of Harrison County, Texas to approve the acceptance of an anonymous donation of ViziTech Spy-Spot K-9 tracking devices in the amount of \$1,301.52. “4 devices” Exhibit C-1

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Motioned by Comm. Koos  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-18

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Communication Site Lease Agreement between Harrison County and Enterprise products operating LLC. Exhibit C-2

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-19

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve of the Harrison County Sheriff's Office Racial Profiling Report. Exhibit C-3

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-20

**ITEM #4.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to accept a donation from David Thomas in the amount of \$200.00 which will be used for the Harrison County Sheriff's K9 Program. Exhibit C-4

**ITEM D.**  
**COUNTY CLERK:**

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-21

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the transcribed minutes of Commissioner's Court meeting January 14, 2025. Exhibit D-1

**ITEM E.**  
**TREASURER:**

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-22

**ITEM #1**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Treasurer's Monthly Report for December, 2024 and the authorization to publish on the county website pursuant to LGC Section 114.026. Exhibit E-1

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Motioned by Comm. Timmins  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-23

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Treasurer's Investment Report for the Month of December 2024. Exhibit E-2

**ITEM F.**  
**PURCHASING:**

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Motioned by Comm. Ebarb  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-24

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to declare the following listed fixed assets to include five intercom radios, serial numbers, 2101323,3101310,2101308,2101325,2101595, one canon copier, item #11294 and three vehicles, item# 11390, item# 11460 and item # 11479 as salvage and/or surplus and to appropriately dispose of said items. Ebarb "Would like to see if smaller departments can use the radios before we give them to Gladewater." Exhibit F-1

**ITEM G.**  
**NEW BUSINESS:**

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-25

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the establishment of the Sexual Assault Response Team pursuant to LGC Chapter 351 and the members to include T.C. Livingston HCSO, Scotty Smith-Marshall PD, Madison Hood-Harrison Co. DA, Sane-Kimberly Allen, Roxanne Stevenson-Martin House-CAC, Jerrica Maxey-The Women's Center, Community HealthCore- Patti Brady and Chad Sims, Harrison County Judge. Exhibit G-1

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-26

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the 2024-2025 Annual Contract and authorization of payment in the amount allotted in the FY 2024-2025 for the Harrison County Soil and Water Conservation District. Exhibit G-2

**ITEM #3.**

Report by the Elections Administrator. "Given by Donald Robinette" Exhibit G-3

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-27

**ITEM #4.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Resolution of keeping the County Wide Polling Place Program. Exhibit G-4

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-28

**ITEM #5.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the re-appointment of Stuart Agnor, Charlene Graff, Keith Purvis, Shirley Shivers and Keith Hill to serve as Fire Commissioners for Emergency services District No. 3 for another two (2) year term. Exhibit G-5

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-29



**ITEM #6.**

**IT IS ORDERED** by the Commissioners’ Court of Harrison County, Texas to approve the renewal of the bond for Keith Purvis as the treasurer for ESD no.3.Exhibit G-6

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-30

**ITEM #7.**

**IT IS ORDERED** by the Commissioners’ Court of Harrison County, Texas to approve the appointment of Cherry Fisher to replace Bea White on the Historical Commission Board. Exhibit G-7

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-31

**ITEM #8.**

**IT IS ORDERED** by the Commissioners’ Court of Harrison County, Texas to approve the Plan Document and summary Plan Description for Harrison County effective January 1, 2008 and restated January 1, 2024, Cost Plus PPO Plan.” Updated the medical plan for retired to rehire” Exhibit G-8

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Motioned by Comm. Koos  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-32

**ITEM #9.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to donate five intercom radios, model IC-F9511HT, serial numbers 2101323,3101310,2101308,2101324,2101595 to the City of Gladewater police Department with a value of approximately \$12,000 per the Harrison County Sheriff's Department. Exhibit G-9

**ITEM #10.**

Discussion and consideration regarding the placement of past, present and future portraits of County Judges and Commissioners in the Harrison County Historic Courtroom and Rotunda. "Judge Chad Sims wants to go ahead and get the frames for the pictures and start getting the process going."

**ADJOURNMENT:**

**With no further business to come before the Court for consideration and action, the motion was made by Commissioner Timmins and seconded by Commissioner Ebarb to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:07a.m.**

**ATTEST:**

**Heather Henigan, County Clerk  
Harrison County, Texas**

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**Chad Sims, County Judge  
Harrison County, Texas**

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Motioned by Comm. Koos  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-32

**ITEM #9.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to donate five intercom radios, model IC-F9511HT, serial numbers 2101323,3101310,2101308,2101324,2101595 to the City of Gladewater police Department with a value of approximately \$12,000 per the Harrison County Sheriff's Department. Exhibit G-9

**ITEM #10.**

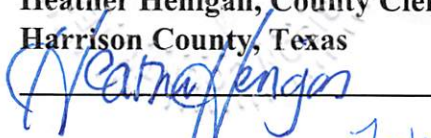
Discussion and consideration regarding the placement of past, present and future portraits of County Judges and Commissioners in the Harrison County Historic Courtroom and Rotunda. "Judge Chad Sims wants to go ahead and get the frames for the pictures and start getting the process going."

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**With no further business to come before the Court for consideration and action, the motion was made by Commissioner Timmins and seconded by Commissioner Ebarb to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:07a.m.**

**ATTEST:**

Heather Henigan, County Clerk  
Harrison County, Texas



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Chad Sims, County Judge  
Harrison County, Texas



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Minutes approved on: February 11, 2025

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